

OVERVIEW OF COVID-19 SAFETY ACTIONS

At Reflections Total Skin Care, the health and safety of our employees and clients is of utmost importance. This Overview summarizes our COVID-19 Safety Plan and summarizes the steps we have taken to ensure staff and clients are aware of the risk factors and requirements associated with COVID-19. The following control measures have been implemented:

- Informed staff of new protocols
- Informed clients of new protocols
- Appropriate and adequate Personal Protective Equipment (PPE) for staff is in stock as well as masks for clients in stock
- Hand sanitizer supplies are in stock
- Partitions have been installed at Reception area and manicure tables
- Floor decals have been applied to encourage physical distancing
- Where physical distancing was not possible we have modified work areas.
- Safe Visit Protocols have been implemented for staff and clients
- Client COVID-19 Screening Questionnaire & Waiver has been implemented
- Enhanced sanitization protocols have been implemented and job descriptions amended to reflect responsible person
- Staff has expanded their knowledge on practices that are necessary for infection prevention and control for safe spas
- Adequate cleaning supplies are in stock to support enhanced sanitization protocols
- Signage posted (Government of Ontario and Reflections-specific protocols and procedures posted), website updated, clients notified (informational email sent and reminder given at time of booking)
- Entry to Reflections will be “by appointment only”, even for retail area
- Contactless payment encouraged and phone payment or e-transfer accepted
- Magazines have been removed from waiting area and complimentary beverages will be temporarily suspended
- Garbage cans have been added and placed in various areas for responsible disposal of masks, gloves, etc.
- Pandemic Policy and Procedures have been developed to outline how we will respond to a potential case, or suspected exposure to, COVID-19 at our workplace

We will continue to monitor public health guidance and make amendments when required to ensure the continued safety of our staff and our clients.